



Rome Commons Ballroom

Room Capacities and Fees

Room	Student Organization	University Affiliate	Non-Affiliate	Dinner Style 11 guests per	Reception Style	Theatre Style	Classroom Style	Conference Style
A	\$60	\$120	\$180	6 tables	100	98	48	40
B	\$60	\$120	\$180	8 tables	120	112	60	40
C	\$40	\$80	\$120	5 tables	70	66	32	32
D	\$40	\$80	\$120	5 tables	80	77	40	32
E	\$60	\$120	\$180	5 tables	70	66	32	32
F	\$60	\$120	\$180	5 tables	80	77	40	32
G	\$40	\$80	\$120	N/A	N/A	N/A	N/A	N/A
A-B	\$120	\$240	\$360	11 tables	220	196	108	N/A
C-D	\$80	\$160	\$240	8 tables	150	156	72	N/A
E-F	\$120	\$240	\$360	8 tables	150	156	72	N/A
E-F-G	\$160	\$320	\$480	17 tables	225	234	108	N/A
C-D-E-F-G	\$240	\$480	\$720	25 tables	375	390	180	N/A
A-B-C-D-E-F	\$320	\$640	\$1,080	28 tables	520	508	252	N/A
A-B-C-D	\$200	\$400	\$600	22 tables	300	308	160	N/A
C-D-E-F	\$200	\$400	\$600	16 tables	265	273	136	N/A
Portico-G	\$80	\$160	\$240	N/A	N/A	N/A	N/A	N/A
Entire Ballroom	\$400	\$800	\$1,200	38 round, 16 banquet tables	750	975	344	N/A

Room rates are for a block of four (4) hours or less. Extended hours are charged at a rate of 15% for each additional hour, maximum 8 hours.

Room Styles

- **Dinner:** Based on 6' round tables with ten (11) chairs per table. Buffets, podium, dance floor, staging, D.J., and/or band may reduce capacities.
- **Reception:** Based on food and beverage stations in the room along with mostly open floor space for guest mingling and minimal tables and chairs for guest seating.
- **Theatre:** Row seating with podium facing chairs
- **Classroom:** 18" wide x 96" long tables in rows with four (4) chairs behind each facing the front
- **Conference:** Banquet tables connected to form a hollow rectangle/square with chairs around the perimeter

Room Rate Discounts

- 50% discount if food and beverage expenditures exceed five (5) times the Room Rate
- Waived if food and beverage expenditures exceed ten (10) times the Room Rate

Audio Visual and Equipment (Client charged for needs exceeding our in house inventory)

TV & VCR

Microphone

- Handheld
- Lavalier
- Wireless

Laptop Computer

Podium

Staging (16" or 24" high)

Dance Floor

Pipe & Drape

Projectors

- Overhead
- Slide
- Video

Easel

Dry Erase Boards

Tables

- 8' Rectangle

- 6' Rectangle

- 5' Round

- 6' Round

- 30" Card

- 30" Cocktail/Bistro